



**Euclid Hospital
Hillcrest Hospital
Huron Hospital
South Pointe Hospital**

Cleveland Clinic hospitals

For your convenience apply
ONLINE anytime at www.cchseast.org
Recruitment questions?
Call 1-800-646-4465 or
216-896-8686

HELPFUL HINTS TO APPLY ON-LINE

Step 1

To view our current career opportunities, please go to **Careers** and click on “**Search Opportunities**” from our website main page.

Step 2

To view our current job openings, please select a **Job Category**, **Job Location** and **Job Schedule**. Please note, when you select “**All**”, every current job opening will be listed in alphabetical order. Next, click on **Search**.

Step 3

Select the job(s) to view by clicking next to the job(s). Once selected, a check mark will appear in the box next to the job(s). Click on the **View Selected Job(s)** box at the bottom of the page. If you have selected multiple jobs to review, you will need to scroll down the page to see the additional jobs listed.

Step 4

If you are a **non-Cleveland Clinic** employee, click on:

[Click Here to Apply Online](#)

If you are an employee of Euclid, Hillcrest, Huron or South Pointe hospitals, click on:

[Current Euclid, Hillcrest, Huron and South Pointe Employees Apply Here](#)

Step 5

If this is your first time to apply online - or if you do not have an email address and password, please click on:



[Click here to apply online](#)

If you have previously applied online using an email address and password and saved your application, enter your email and password in the appropriate area on the screen, click on continue and your application will automatically pop up.

Step 6

The Euclid, Hillcrest, Huron, and South Pointe hospitals Employment Application and the Internal Bid Form have required fields, which are indicated by a **red asterisk (*)**. If you do not complete all the required fields, you will be prompted at the end of the application/bid form to go back and complete any incomplete required fields in order to process your application.

Remember to enter your email address and password at the end of the application/bid form. This will enable you to copy your application and apply for multiple positions for which you are qualified. This will also allow you to make any changes to your application without having to retype the entire application.

Once your application is complete, click on **Continue**.

Step 7

The Disclosure and Consent Regarding Consumer Reports will be the next screen to appear for you to complete. Once complete, click on **Continue**.

Step 8

The Applicant Self Identification Data Record will appear and be the last screen for you to complete. Once complete, click on **Submit**. **Your application has now been submitted for processing.**

Step 9

At this point, you will receive an immediate automated response thanking you for applying. Within 24 hours, you should receive a reply message to the email address you provided on your application that your information was received.

Thank you for your interest in employment with Euclid, Hillcrest, Huron, and South Pointe hospitals. If we require further clarification or seek a personal interview, we will contact you.

For up-to-date information about our career opportunities, please call our 24 hour job hotline at **1-866-814-8957**.

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